

NOTICE TO BIDDERS

FOR THE CONSTRUCTION OF THE 2017 PHASE 2 WWTP IMPROVEMENTS PROJECT IN AND FOR THE CITY OF TIFFIN, IOWA

Notice is hereby given that there are on file with the Clerk of the City of **Tiffin**, Iowa, proposed plans, specifications, form of contract and estimated cost for the construction of the **2017 Phase 2 WWTP Improvements Project**, hereinafter described.

A hearing will be conducted thereon at a meeting of said City Council to be held in the City Chambers, **Tiffin**, Iowa, at **7:00 P.M., October 17, 2017** at which time and place any person may appear and file objections to the proposed plans, specifications, form of contract, and estimated costs for said public improvements.

Sealed proposals for the construction of said improvements will be received by the City Clerk at the City Offices, 300 Railroad Street, P.O. BOX 259, Tiffin, Iowa 52340, **until 2:00 P.M., October 12, 2017**. Proposals will be opened and publicly read by the City Clerk immediately after such time. Sealed proposals received may be considered by the City Council at the **7:00 P.M., October 17, 2017 Council Meeting after the Public Hearing** and will be acted upon at such time and place or at such later time and place as may then be set.

The project shall consist of providing all materials, equipment and labor necessary to install the work as defined as follows:

1. 2,385 square foot CMU treatment building
2. Ultraviolet Disinfection system
3. AeroMod activated sludge treatment system including tankage, aeration system and controls
4. Return flow lift station
5. Sludge Dewatering system
6. Covered sludge storage pad
7. Renovation of aeration system in existing activated sludge tanks
8. Process controls and SCADA system.
9. Approximately 400 Dry Ton of lagoon sludge removal and disposal.
10. Approximately 11,000 CY of earthwork, 1,700 SY of PCC pavement, 480 TN of granular surfacing, 2 Ac of seeding and surface restoration
11. Site utilities and piping and other miscellaneous associated and incidental Work

All Work and equipment is to be in accordance with the Plans, Specifications and Contract Documents on file with the City Clerk of the City of Tiffin, Iowa.

Work shall commence within **ten (10) days** of Contractor receiving Notice to Proceed.

All work shall be completed as follows:

Milestone 1: **Ultraviolet Disinfection System Substantial Completion April 1, 2018**

Milestone 2: **Activated Sludge System Substantial Completion November 30, 2018**

Milestone 3: **Final Completion – May 1, 2019**

subject to any time extension that may be granted by the Council.

Liquidated Damages shall apply to this project and are listed in the Form of Contract.

Payment for the Project will be made from such funds as are legally available for such purpose,

including but not limited to, the proceeds of the sale of General Obligation Bonds and/or Revenue Bonds and/or the future net Revenues of the Municipal Utility System of the City, and/or proceeds from the City of Tiffin Tax Increment Financing District, and/or proceeds from the sale of warrants, as authorized by Section 384.57 of the Code of Iowa, payable from any of the aforementioned sources and bearing interest at such a rate or rates as determined by the City Council at the time of their issuance.

Monthly estimates will be paid to the Contractor as the work progresses in amounts equal to ninety-five percent (95%) of the contract value of the work completed during the preceding calendar month, including the actual cost (exclusive of overhead or profit to the Contractor) of materials and equipment of a permanent nature to be incorporated in the work and delivered to and stored at the job site. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work, partially or totally completed. Final payment of the remaining amount due the Contractor will be made not later than thirty-one (31) days from the final acceptance of the work by the City, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

Each proposal shall be made on the original form of proposal prepared for this purpose and sealed in a separate envelope, which form may be obtained from the City's Engineer, Hart-Frederick Consultants P.C. at 510 State Street, Tiffin, Iowa 52340. Each bid shall be accompanied by a bid bond, certified check, cashier's check or a credit union certified share draft in a separate sealed envelope in an amount equal to ten percent (10%) of the total amount of the bid. The certified check or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, the certified share draft shall be drawn on a credit union in Iowa or a credit union chartered under the laws of the United States; and such check or draft shall be made payable to the Treasurer of the City as security that if awarded a contract, the Bidder will enter into a contract at the prices bid and furnish the required Performance and Payment Bonds and Certificates of Insurance. The certified check or cashier's check or certified share draft may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the Bidder fails to execute a contract or file acceptable Performance and Payment Bonds or provide acceptable Certificate of Insurance within ten (10) days after the acceptance of his proposal by resolution of the Council. No bidder may withdraw a proposal within ninety (90) days after the date set for opening bids.

The successful bidder will be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of the contract price. Said bond shall be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and the maintenance of said improvements in good repair for not less than two (2) years from the time of acceptance of said improvements by the City Council.

The City Council reserves the right to reject any or all proposals, informalities and irregularities. The City will receive and consider bids on the Project and will award a single Contract. The award of the Contract will be made to the lowest responsive, responsible bidder, based on the Bid Proposal Form with the lowest TOTAL BID PRICE adjusted by the sum of the price differences between each "Basis of Bid" major equipment item or product (Column 1 of Schedule A) and each "Substitute" major equipment item or product (Column 2 of Schedule A) proposed by the Bidder and accepted as "or equal" by the Engineer.

Alternate Bid Items, if any, will be evaluated prior to award of the Contract. These items will be considered in determination of low Bidder and award of Contract.

Funding of this project includes the Iowa Clean Water State Revolving Fund (CWSRF), which involves certain goals regarding awarding of sub-agreements to Disadvantaged Business Enterprises (DBEs).

Only work performed by certified DBEs can be counted toward the goals. This Project is subject to Federal Labor Standards Provisions, including Davis-Bacon prevailing wage rates and “American Iron and Steel” requirements.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa to the extent lawfully required under Iowa statutes, providing that the award of the contract will be made to the lowest responsive, responsible bidder submitting the lowest acceptable bid, which shall be without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Plans and specifications governing the construction of the proposed improvements have been prepared by Hart-Frederick Consultants P.C., which plans and specifications and the proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice, and the proposed contract by this reference and the proposed contract shall be executed in compliance therewith.

Said plans, specifications and proposed contract documents are now on file with the City Administrator/Clerk of **Tiffin**, Iowa, and at the Engineer's office in Tiffin, Iowa, for examination by bidders.

To obtain Plans and Specifications and Bidding Documents, contact Hart-Frederick Consultants P.C. at (319) 545-7215. Paper Sets and Digital Sets will be available. To submit a bid on this project an Original Form of Proposal must be obtained from Hart-Frederick Consultants P.C. in advance of the Bid (either at Hart-Frederick Consultants P.C., 510 State St.; Tiffin, IA 52340 or by requesting a mailed copy).

To order a PAPER SET of Plans and Specifications and Bidding Documents, including an Original Form of Proposal, contact Hart-Frederick Consultants P.C. at (319) 545-7215. Once notified, Paper Sets can be picked up at Hart-Frederick Consultants P.C., 510 State St., Tiffin, IA or, upon request, a copy will be shipped. A deposit of \$150.00 per Paper Set is required in advance of distributing the Paper Set(s). The deposit can be dropped off at Hart-Frederick Consultants P.C. or mailed to Hart-Frederick Consultants P.C., P.O. Box 560, Tiffin, IA 52340-0560. This deposit will be refunded if the entire Paper Set(s) is returned in reusable condition within 14 days of the Award of Contract. If the entire Paper Set(s) is not returned in reusable condition within 14 days, the deposit shall be forfeited.

To order a DIGITAL SET of Plans and Specifications at no cost, contact Hart-Frederick Consultants P.C. at (319) 545-7215. Instructions will then be provided via email for accessing the Digital Set. To submit a bid on this project, an Original Form of Proposal must be obtained from Hart-Frederick Consultants P.C. in advance of the Bid as noted herein.

Published upon order of the City Council of Tiffin, Iowa.

City of Tiffin, Iowa

By: ss\\ Steve Berner, Mayor

Attest:

ss\\ Doug Boldt, City Administrator/ Clerk